

# BIBLIOGRAPHY / PROFESSIONAL PROFILE

## Ogwok Benard

A highly experienced Quality Assurance and Programme Management professional with over seven years of expertise in integrated project planning, implementation, monitoring, and quality control across emergency and development contexts. Holds a Master of Arts in Advanced Development in Social Work from the University of Lincoln (UK), a Postgraduate Diploma in Monitoring and Evaluation from Uganda Management Institute, a Bachelor of Social Work and Social Administration, and a Diploma in Secondary Education from Kyambogo University, as well as a Certificate in Administrative Law from Makerere University.


Demonstrates strong capacity in programme effectiveness, compliance, and continuous improvement, supported by advanced research, analytical, and academic writing skills. Expertise includes capacity building in child protection, safeguarding, GBV/SGBV, and mental health and psychosocial support (MHPSS), alongside stakeholder engagement, strategic partnerships, and policy implementation.

Has provided strategic leadership and technical oversight across multi-sectoral programmes, ensuring alignment with organizational goals and donor requirements while maintaining accountability and impact. Experienced in programme design, implementation tracking, budget monitoring, reporting, and strengthening safeguarding systems. Fluent in English and Luo, with strong communication, mentorship, and representation skills, contributing effectively to institutional quality assurance and academic excellence at Lira University.

# CURRICULUM VITAE

## Benard Ogwok

 Ugandan National

 +256-778-353634/+256-777-194291 Whatapp

 [bogwok@lirauni.ac.ug](mailto:bogwok@lirauni.ac.ug) /[ogwokbenard2016@gmail.com](mailto:ogwokbenard2016@gmail.com)

## PROFESSIONAL SUMMARY

A results-driven **Quality Assurance Officer at Lira University** with over seven (07) years of progressive experience in integrated project management, quality control, and programme implementation across emergency and development settings.

Highly skilled in institutional quality assurance systems, academic programme review, compliance monitoring, and continuous improvement aligned with higher education standards. Demonstrates strong expertise in planning, monitoring, evaluation, and learning

(PMEL), ensuring adherence to regulatory frameworks and enhancing organizational performance.

A proactive and collaborative leader with proven experience in capacity building, staff mentorship, stakeholder engagement, and policy implementation. Adept at training facilitation, reporting, partnership management, and strengthening accountability and safeguarding systems. Fluent in English and Luo, with strong analytical, communication, and organizational skills.

## **CORE COMPETENCIES**

- Quality Assurance & Compliance Management
- Monitoring, Evaluation, Accountability & Learning (MEAL)
- Project Planning, Implementation & Quality Control
- Academic Programme Review & Institutional Audits
- Capacity Building & Training Facilitation
- Safeguarding, Child Protection & GBV Programming
- Stakeholder Engagement & Partnership Management
- Budget Monitoring & Donor Compliance
- Research, Knowledge Management & Reporting
- Team Leadership & Performance Management
- Microsoft Office Suite (Word, Excel, PowerPoint, Access)

## **EDUCATION**

- **Master of Arts in Advanced Development in Social Work (ADVANCES)**  
University of Lincoln, United Kingdom – 2019
- **Postgraduate Diploma in Monitoring and Evaluation**  
Uganda Management Institute – 2020
- **Bachelor of Social Work and Social Administration**  
Kyambogo University – 2011
- **Diploma in Education (Secondary Education)**  
Kyambogo University – 2005
- **Certificate in Administrative Law**  
Makerere University – 2013

## **TECHNICAL SKILLS**

- Academic & Research Writing
- Data Analysis & Reporting
- Training & Facilitation
- Budget Monitoring & Financial Tracking
- Knowledge Management Systems

# **PROFESSIONAL EXPERIENCE**

## **Quality Assurance Officer**

**Lira University [July 2025 – Present]**

### **Key Responsibilities:**

- Coordinate and implement institutional quality assurance systems in line with national higher education standards.
- Support academic programme reviews, accreditation processes, and compliance monitoring.
- Conduct internal audits and evaluations to enhance teaching, learning, and administrative effectiveness.
- Provide technical guidance on curriculum development, assessment systems, and quality standards.
- Analyze institutional performance data and generate quality assurance reports for management decision-making.
- Promote a culture of continuous improvement across academic and administrative units.
- Facilitate staff training and capacity building on quality assurance frameworks and policies.

### **Key Achievements:**

- Strengthened institutional quality assurance processes leading to improved compliance and reporting systems.
- Supported academic units in aligning programmes with national accreditation requirements.
- Developed tools for quality management such as student's exit survey tool, staff satisfaction tool, student's satisfaction tool, examination monitoring tool etc
- Represented Lira University nationally.

## **Protection & Safeguarding Technical Coordinator**

**IsraAID-August 2022 – March 2024**

### **Key Responsibilities:**

- Provided strategic leadership and technical oversight for protection and safeguarding programmes.
- Ensured programme implementation aligned with organizational strategy, donor requirements, and global standards.
- Led contextual analysis and programme design for protection interventions.
- Supported MEAL processes including assessments, evaluations, and data-driven decision-making.

### **Key Achievements:**

- Conducted a comprehensive protection situational analysis that informed national programme strategy.
- Strengthened safeguarding systems, reporting procedures, and risk assessment frameworks.
- Chaired the Protection and Safeguarding Task Force to integrate safeguarding across programmes.
- Represented the organization at national and regional coordination platforms.
- Successfully served as Acting Country Director, ensuring continuity of operations and strategic leadership.

## **Regional Project Coordinator-TPO Uganda-August 2017 – July 2022**

### **Key Responsibilities:**

- Supervised project teams and ensured high-quality programme implementation.
- Managed project planning, budgeting, monitoring, and donor reporting.
- Coordinated partnerships and stakeholder engagement across multiple districts.

### **Key Achievements:**

- Successfully contributed to securing funding from donors including UN Women, USAID, and Cordaid.
- Strengthened project quality control systems and improved programme outcomes.
- Built capacity of community organizations in psychosocial support and protection programming.

## **Project Manager (Education Programmes)**

### **TPO Uganda-January 2015 – 2017**

#### **Key Responsibilities:**

- Led design, implementation, and evaluation of education programmes in refugee settlements.
- Supervised staff and ensured effective delivery of education services.
- Promoted quality education and community participation.

#### **Key Achievements:**

- Improved education programme quality through enhanced monitoring and evaluation systems.
- Strengthened partnerships with education stakeholders and local authorities.

## **Project Officer-Justice and Peace Commission, Lira, Uganda-July 2011 – December 2012.**

#### **Key Responsibilities:**

- Coordinated community-based justice and peace initiatives.

- Monitored and evaluated programme activities and compiled reports.
- Strengthened collaboration with local leaders and institutions.

## **Early Childhood Care and Development Officer (ECCD)**

ChildFund International – Dokolo, Uganda-July 2007 – June 2008

### **Key Responsibilities:**

- Implemented and monitored ECD programmes in line with policy frameworks.
- Promoted child safeguarding and protection practices.
- Coordinated community mobilization and stakeholder engagement.

## **Teacher**

Alwa Senior Secondary School, Kaberamaido, Uganda- September 2005 – June 2007

### **Key Responsibilities:**

- Delivered classroom instruction and developed lesson plans.
- Managed student discipline and academic performance tracking.
- Provided career guidance and participated in school governance

## **LANGUAGES**

- English – Fluent
- Luo – Native

## **PROFESSIONAL ATTRIBUTES**

- Strong leadership and team management
- Excellent communication and interpersonal skills
- High level of integrity and accountability
- Adaptability and problem-solving ability
- Strategic thinking and results orientation

## **REFERENCES**

- Available upon request